

COVENTRY OF RALEIGH HOMEOWNERS ASSOCIATION

REQUEST FOR ARCHITECTURAL CHANGE

NAME: _____ DATE: _____
ADDRESS: _____
TELEPHONE NUMBER: _____ CELL _____
E-MAIL ADDRESS: _____
ESTIMATED STARTING TIME: _____ COMPLETION DATE: _____

Please place a check beside your proposed project type. Be sure to include all required information or the request will be returned, causing a delay in the review process.

- | | |
|--|--|
| <input type="checkbox"/> Antenna/Satellite Dish | <input type="checkbox"/> Exterior Colors & Materials |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Hot Tub/Pool |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Parking | <input type="checkbox"/> Storage Sheds |
| <input type="checkbox"/> Patios | <input type="checkbox"/> Sidewalks & Pathways |
| <input type="checkbox"/> Play Equipment | <input type="checkbox"/> Other |
| <input type="checkbox"/> Enclosures & Building Additions | |

Definition of required attachments:

1. Plot Plan with project shown, a top down view drawn to scale indicating all dimensions (length, width, height, sq. footage) and distance to property lines. For fencing, indicate existence of and construction materials for any adjoining/existing fencing.
2. Material List. For landscaping requests, include list of plants to be used with locations shown.
3. Indicate color(s) and include paint/stain chip.
4. Provide a picture (photograph, magazine cut-out) manufacturer's literature or scale drawing with a front/side view.
5. Drainage Plan, soil disposal plan or landscaping plan as applicable.
6. Building material storage location and construction debris details (temporary storage, disposal).

Description of Request and Detailed Specifications: (attach additional pages if necessary)

Materials List:

The homeowner requests design approval and grants permission to the Architectural Committee to visit the property to consider the request and to inspect during installation and upon completion.

Signature: _____ Date: _____