

**St. Andrews Plantation Architectural Review Application
(Page 1 of 2)**

Homeowner Name(s): _____
Address: _____
Telephone: (W) _____ (H) _____
(M) _____ E-Mail: _____
Estimated Starting Date: _____ Estimated Completion Date: _____

Please place a check beside your proposed project. Be sure to include all required information or the request will be returned, causing a delay in the review process.

- | | |
|--|--|
| <input type="checkbox"/> Antenna/Satellite Dish | <input type="checkbox"/> Exterior Colors and Materials |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Hot Tub/Pool |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Parking Pads | <input type="checkbox"/> Storage Sheds |
| <input type="checkbox"/> Patios | <input type="checkbox"/> Sidewalks and Pathways |
| <input type="checkbox"/> Play Equipment | <input type="checkbox"/> Other |
| <input type="checkbox"/> Enclosures and Building Additions | |

Definition of required attachments listed above:

1. Plot Plan with project shown, a top down view drawn to scale indicating all dimensions (length, width, height, sq. footage) and distance to property lines.
2. Materials List. For landscaping requests, include list of plants to be used with locations shown.
3. Indicate color(s) and include paint/stain chip(s).
4. Provide a picture (i.e. photograph, magazine cut-out), manufacturers literature or scaled drawing with a front/side view (i.e. elevation).
5. Drainage plan, soil disposal plan or landscaping plan as applicable.
6. Building material storage location and construction debris details.

Description of Request and Detailed Specifications: (attach additional sheet(s) if necessary)

Materials List: (Attach additional sheet(s) if necessary)

The homeowner requests design approval and grants permission to the BOD to visit the property to consider the request and to inspect during installation and upon completion.

Signature: _____ Date: _____

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This request must be signed by your neighbors adjacent to your property and across the street (if they have a clear view of the changes).

Note to Homeowners: Your signature indicates that you have seen this proposal. It does not necessarily indicate your approval. If you have issues with the proposal or have any concerns, you should indicate "yes" under Issues and submit your concerns in writing to Ammons Pittman Property Management at 5821-A Falls of Neuse Road, Raleigh, NC 27609 or e-mail to rhamby@apgmac.com and gblackford@apgmac.com. Please note this Architectural Review Application may include attachments that you should review before signing.

Signature	Name	Address	Date	Issues

1. Attach color chips or material samples for color changes.
2. Attach pictures, photos and any additional information that will assist with decision-making.
3. Submit the completed form to Ammons Pittman Property Management, 5821-A Falls of Neuse Road, Raleigh, NC 27609 or e-mail to rhamby@apgmac.com and gblackford@apgmac.com.
4. **No work may begin until you have received approval in writing from Ammons Pittman Property Management.**
5. A permit and inspection by your City or Town may be needed and compliance with building codes is your sole responsibility.

AMMONS PITTMAN USE ONLY:

Received by: _____

Date received: _____

Ammons Pittman Property Management
5821-A Falls of Neuse Road, Raleigh, NC 27609
919/790-5455 919/790-8360 (F)
rhamby@apgmac.com
gblackford@apgmac.com